



## **IMPACT 100 GREATER INDIANAPOLIS INC.**

### **Grant Agreement with NONPROFIT NAME**

This agreement is made and entered into by and between Impact 100 Greater Indianapolis Inc. and NONPROFIT NAME (the “Grantee”). The parties to this agreement witness and agree to the following terms and conditions:

#### Permissible Expenditures

This charitable grant is to be used only for the purpose, budget and grant period described in the Addendum to this grant agreement which is incorporated herein (the “Project”). The Project is subject to modification only with Impact 100 Greater Indianapolis’ board of directors prior written approval.

After the grant expiration date of DATE, the Grantee shall return to Impact 100 Greater Indianapolis any unexpended grant funds and any unpaid grant funds will be rescinded unless Impact 100 Greater Indianapolis has agreed in writing to an extension of the grant period. Impact 100 Greater Indianapolis is not responsible for cost overruns.

No Impact 100 Greater Indianapolis funds may be used for any political campaign, or to support attempts to influence legislation by any governmental body, other than through making available the results of nonpartisan analysis, study and research.

#### Publicity

Charitable grants approved by Impact 100 Greater Indianapolis are reported to the community through various publicity resources. The Grantee is requested to acknowledge Impact 100 Greater Indianapolis as grant-maker in all media communications, public announcements or printed materials concerning the Project. A copy of such acknowledgments should be sent to Impact 100 Greater Indianapolis for its records. Any other use of Impact 100 Greater Indianapolis’ name or logo shall require the prior express written permission of Impact 100 Greater Indianapolis.

#### Records

The Grantee is responsible for the expenditure of funds and for maintaining adequate records consistent with generally accepted accounting practices.

#### Compliance with Laws

The Grantee expressly agrees to comply with all applicable Federal, State and local laws, regulations or ordinances, and all provisions required thereby are herein incorporated by reference. This agreement is construed in accordance with and governed by said laws.

Hold Harmless

The Grantee agrees to indemnify, defend and hold harmless Impact 100 Greater Indianapolis and its agents (including the board of directors and membership of Impact 100 Greater Indianapolis) and employees from any liability, loss, cost, injury, damage or other expense that may be incurred by Impact 100 Greater Indianapolis or claimed by any third person against it as a result of Impact 100 Greater Indianapolis' funding of the Project or any action or non-action taken in connection with the Project.

Performance

Impact 100 Greater Indianapolis reserves the right to discontinue, modify or withhold any payments to be made under this grant award or to require a total or partial refund of any grant funds if, in Impact 100 Greater Indianapolis' board of directors sole discretion such action is necessary, by way of illustration and not limitation: (a) because the Grantee has not fully complied with the terms and conditions of the grant; (b) because the Grantee is not meeting grant milestones; (c) to protect the purposes and objectives of this grant or any charitable interest of Impact 100 Greater Indianapolis; (d) the Grantee loses its tax-exempt status under Internal Revenue Code Sections 107(c)(1) or (2)(b) and/or 509(a); or, (e) to comply with the requirements of any law or regulations affecting Impact 100 Greater Indianapolis' responsibilities with respect to this grant.

Authority to Bind

The Grantee certifies that:

- (a) The Grantee is duly organized and validly exists under Indiana law, and has all the requisite power and authority to enter into this Agreement;
- (b) the signatories for the Grantee have been duly authorized to execute this Agreement on behalf of the Grantee and to obligate the Grantee to the terms and conditions of this agreement.

The undersigned parties have executed this agreement on the dates entered below.

NONPROFIT NAME.

Impact 100 Greater Indianapolis

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

NAME, Executive Director \_\_\_\_\_  
Printed Name and Title Nonprofit Executive Director

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name and Title Nonprofit Board Chair

Return signed grant agreement to:  
Impact 100 Greater Indianapolis  
P.O. Box 40531  
Indianapolis, IN 46240

Date

## Addendum to the Grant Agreement with NONPROFIT NAME

### Grant Purpose

(PARAGRAPH ON GRANT DESCRIPTION AND GRANT GOALS. THIS PARAGRAPH SHOULD BE VERY SPECIFIC TO THE GRANT AND INCLUDE GRANT MILESTONES AND ANY OTHER PERFORMANCE METRICS. WHERE POSSIBLE, GRANT METRICS SHOULD BE TIED TO THE INSTALLMENT PAYMENT SCHEDULE LISTED BELOW.)

### Grant Budget (EXAMPLE)

Employee Compensation	\$XX,000
Professional Fees & Contracted Labor	\$XX,000
Supplies	\$XX,000
Marketing	\$ X,000
Travel/Transportation	\$ X00
Administration Fees	\$XX,000
Total	\$10X,X00

### Impact 100 Greater Indianapolis Planned Installment Payment Schedule

<u>Date</u>	<u>Amount</u>
July 1, 20XX	\$XX,000
DATE 2	\$XX,000
DATE 3	\$XX,000

### Grant Period and Grantee Report Schedule

<u>Date</u>	<u>Report</u>
30 DAYS BEFORE DATE 2	Interim Report
30 DAYS BEFORE DATE 3	Interim Report
FINAL CONTRACT DATE + 60 DAYS	Final Report